

Improving the quality of life in southern New Jersey through transportation solutions.

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## **Sustainable Transportation Planner**

**December 2024**

Cross County Connection seeks a full-time Sustainable Transportation Planner. Cross County Connection is the designated Transportation Management Association (TMA) for the seven-county southern New Jersey region: Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester and Salem. Cross County Connection assists local governments, businesses, schools, social services organizations and residents to create equitable, safe, and environmentally sustainable transportation options in South Jersey.

The Sustainable Transportation Planner will represent Cross County Connection at municipal and county meetings, participate in regional and statewide steering committees and attend other meetings, as necessary. Cross County Connection's clients include municipal and county governments, state agencies, metropolitan planning organizations and private sector employers. Technical projects encompass urban, suburban and rural areas within South Jersey's seven counties.

The successful candidate will be a self-starter who can work independently with initiative and creativity, as well as work within a team environment with other staff planners. This position will implement projects primarily targeting municipal and county governments and will report directly to the Program Director.

Primary projects include:

- Develop and implement Cross County Connection's Electric Vehicle (EV) program. This program targets local governments (municipalities and counties) and private sector companies in an effort to encourage them to implement policies and infrastructure that result in EV charging stations and fleet conversion.
- Provide guidance to local governments regarding laws, policies and procedures and best practices to safely accommodate micromobility vehicles, such as e-bikes, scooters, etc. within their jurisdictions.
- Develop and implement Cross County Connection's Sustainable Jersey municipal assistance program with a focus on transportation-related Actions ([www.sustainablejersey.com](http://www.sustainablejersey.com)). Particular emphasis to be given to the Complete and Green Streets for All Policy.
- Organize webinars and in-person workshops on EVs, Complete and Green Streets and other sustainable transportation topics.
- Assist local governments with preparation of state and federal grant applications for sustainable transportation-related projects.
- Assist other staff planners with projects, including pedestrian and bicycle planning, Complete Streets Demonstration projects/tactical urbanism, and other sustainable transportation-related projects, as needed.

## Requirements, Desired Knowledge and Skills

- Master's degree in planning or related field and three or more years of professional planning experience. Professional planning experience beyond four years and a bachelor's degree in planning or related field may be substituted for a master's degree.
- AICP Certification is preferred.
- Project management experience is a plus.
- Excellent oral and written communication skills for preparing and presenting reports and projects. Ability to comfortably give presentations in both a small meeting environment, as well as presenting to a large audience.
- Strong technical writing skills including report production.
- Excellent interpersonal skills for facilitating relationships with municipal and county officials and staff, federal, state and regional agencies, the general public and others.
- Group facilitation skills for focus groups and community workshops.
- Ability to facilitate in-person and virtual meetings and workshops.
- Ability to work independently with initiative and creativity to move projects to completion.
- Ability to manage several projects simultaneously and meet deadlines.
- Ability to interact with a diverse constituency.
- Knowledge of principles, methodology, practices of research and data collection.
- Knowledge of computer programs and applications, including Microsoft Office and Adobe Creative Suite. Strong proficiency in the use of Excel spreadsheets and ability to use internet-based data sources.

## Compensation

Cross County Connection offers a competitive salary based on experience. Salary range: \$68,000-\$78,000.

## Benefits

Cross County Connection recognizes that our employees are our most important resource. Our commitment to our employees is reflected in our generous benefits package:

- Flexible work schedule options
- Remote work option (3 days in Marlton office; 2 days remote)
- Healthcare benefits
  - Employer paid medical insurance for employees and eligible dependents
  - Employer funded Health Reimbursement Account to cover medical insurance deductibles for employee and eligible dependents
  - Employer paid dental insurance for employees and eligible dependents
  - Employer paid vision insurance for employees and eligible dependents
- Retirement Plan with employer match ranging from 3% to 5%
- Group life insurance and long term disability insurance
- Paid leave (vacation, sick and personal)
- Paid holidays
- Employer paid registration fees to sit for AICP and NJ Professional Planner exams
- Employer paid annual APA and AICP dues and NJ Professional Planner license fees

## To Apply:

Please email cover letter and resume to [careers@driveless.com](mailto:careers@driveless.com).

**Additional Information**

Applicants must have a valid driver's license, reliable personal vehicle and valid vehicle insurance to travel to meetings and conduct field work. Mileage reimbursement will be provided.

Applicants must be a United States citizen or permanently authorized to work in the United States on a full-time basis without the need for an employment-based visa sponsorship now or in the future.

**Equal Employment Opportunity Policy**

Cross County Connection TMA, Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.