

Improving the quality of life in southern New Jersey through transportation solutions.

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Sustainable Transportation Planner

Cross County Connection seeks a full-time Sustainable Transportation Planner. Cross County Connection is the designated Transportation Management Association (TMA) for the seven-county southern New Jersey region: Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester and Salem. Cross County Connection assists local governments, businesses, schools, social services organizations and residents to create equitable, safe, and environmentally sustainable transportation options in South Jersey.

The Sustainable Transportation Planner will represent Cross County Connection at municipal and county meetings, participate on regional and statewide steering committees and attend other meetings, as necessary. Cross County Connection's clients include municipal and county governments, state agencies, metropolitan planning organizations and private sector employers. Technical projects encompass urban, suburban and rural areas within South Jersey's seven counties.

The successful candidate will be a self-starter who can work independently with initiative and creativity, as well as work within a team environment with other staff planners. This position will implement projects primarily targeting municipal and county governments and will report directly to the Program Director.

Primary projects include:

- Develop and implement Cross County Connection's Electric Vehicle (EV) program. This program targets local governments (municipalities and counties) and private sector companies in an effort to encourage them to implement policies and infrastructure that result in EV charging stations and fleet conversion.
- Provide guidance to local governments regarding laws, policies and procedures and best practices to safely accommodate micromobility vehicles, such as e-bikes, scooters, etc. within their jurisdictions.
- Develop and implement Cross County Connection's Sustainable Jersey municipal assistance program with a focus on transportation-related Actions (www.sustainablejersey.com). Particular emphasis to be given to the Complete and Green Streets for All Policy.
- Organize webinars and in-person workshops on EVs, Complete and Green Streets and other sustainable transportation topics.
- Assist local governments with preparation of state and federal grant applications for sustainable transportation-related projects.

Cross County Connection has a small staff (12 positions; 5 planners), therefore the Sustainable Transportation Planner may also be asked to assist other staff planners with projects, as the need for additional assistance arises or new projects come on-line. These projects may include:

- Pedestrian and bicycle road safety audits
- Pedestrian and bicycle planning
- Complete Streets Demonstration projects/tactical urbanism
- Safe Routes to School Travel Plans
- Other sustainable transportation-related projects, as they occur

Requirements, Desired Knowledge and Skills

- Master's degree in planning or related field and four years of professional planning experience. Professional planning experience beyond four years and a bachelor's degree in planning or related field may be substituted for a master's degree.
- AICP Certification is preferred.
- Project management experience is a plus.
- Excellent oral and written communication skills for preparing and presenting reports and projects. Ability to comfortably give presentations in both a small meeting environment, as well as presenting to a large audience.
- Strong technical writing skills including report production.
- Excellent interpersonal skills for facilitating relationships with municipal and county officials and staff, federal, state and regional agencies, the general public and others.
- Group facilitation skills for focus groups and community workshops.
- Ability to facilitate in-person and virtual meetings and workshops.
- Ability to work independently with initiative and creativity to move projects to completion.
- Ability to manage several projects simultaneously and meet deadlines.
- Ability to interact with a diverse constituency.
- Advanced knowledge of the principles, practices and techniques of planning including sustainable transportation practices.
- Knowledge of local government planning practices including being comfortable working with municipal and county officials and staff.
- Knowledge of principles, methodology, practices of research and data collection.
- Knowledge of computer programs and applications, including Microsoft Office and Adobe Creative Suite. Strong proficiency in the use of Excel spreadsheets and ability to use internet-based data sources.

Compensation

Cross County Connection offers a competitive salary based on experience.

Benefits

Cross County Connection recognizes that our employees are our most important resource. Our commitment to our employees is reflected in our generous benefits package:

- Flexible work schedule options
- Remote work option (3 days in Marlton office; 2 days remote)
- Healthcare benefits
 - Paid medical insurance for employees and eligible dependents
 - Employer funded Health Reimbursement Account to cover medical insurance deductibles for employee and eligible dependents
 - Paid dental insurance for employees and eligible dependents
 - Paid vision insurance for employees and eligible dependents
- Retirement Plan with employer contribution ranging from 3% to 5%
- Group life insurance and long term disability insurance
- Paid leave (vacation, sick and personal)
- Paid holidays
- Employer paid registration fees to sit for AICP and NJ Professional Planner exams
- Employer paid annual APA and AICP dues and NJ Professional Planner license fees

To Apply:

Please email cover letter and resume to: careers@driveless.com.

Additional Information

Applicants must have a valid driver's license, reliable personal vehicle and valid vehicle insurance to travel to meetings and conduct field work. Mileage reimbursement will be provided.

Applicants must have the ability to work in Marlton, NJ office at least three days per week (Monday – Friday) and have access to reliable internet and personal computer/laptop if participating in remote work program (maximum 2 days per week, Monday – Friday). This position may sometimes require attending meetings and/or events outside of typical work hours or on weekends.

Applicants must be a United States citizen or permanently authorized to work in the United States on a full-time basis without the need for an employment-based visa sponsorship now or in the future.

Equal Employment Opportunity Policy

Cross County Connection TMA, Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.